

KIRKLARELI UNIVERSITY

2019-2020 MEVLANA EXCHANGE PROGRAMME

APPLICATION CALENDAR

Applications	8th February 2019 – 22th February 2019
Announcement of final results by Turkish Council of Higher Education	To be determined by Turkish Council of Higher Education

STUDENT EXCHANGE

APPLICATION REQUIREMENTS

- The students must be studying at associate degree, bachelor degree, master degree or PhD degree of higher education programmes
- Grade point average (GPA) of associate degree and undergraduate students must be at least 2,5 on a four point scale.
- Grade point average (GPA) of graduate students (MA, PhD) must be at least 3.00 on a four point scale.
- Sufficient language level for the education language of the host university department

The students studying in their first year at associate or bachelor degree and the students of preparation classes and scientific preparation programmes of graduate degrees can not participate in this programme at their first semester.

APPLICATION DOCUMENTS

1- Candidate Student Application Form:

http://mevlana.klu.edu.tr/dosyalar/birimler/mevlana/dosyalar/dosya_ve_belgeler/Candidate%20Student%20Application%20Form.docx

2- Student Information Form

http://mevlana.klu.edu.tr/dosyalar/birimler/mevlana/dosyalar/dosya_ve_belgeler/Student%20Information%20Form%20.docx

3- Transcript: Transcript showing grade point average

4- Language Score: Document showing the language level to be trained

5- 1 passport photo

- During the evaluation, 50% of grade point average and 50% of language scores are taken into account and students are ranked using cumulative value of these two factors.
- Information about student scholarship <http://mevlana.klu.edu.tr/Pages/512-student-exchange-process.klu>

ACADEMIC STAFF EXCHANGE

APPLICATION DOCUMENTS

1- Academic Staff Information Form

[http://mevlana.klu.edu.tr/dosyalar/birimler/mevlana/dosyalar/dosya_ve_belgeler/Academic%20Staff%20Information%20Form\(1\).docx](http://mevlana.klu.edu.tr/dosyalar/birimler/mevlana/dosyalar/dosya_ve_belgeler/Academic%20Staff%20Information%20Form(1).docx)

2- Academic Staff Mobility Programme

http://mevlana.klu.edu.tr/dosyalar/birimler/mevlana/dosyalar/dosya_ve_belgeler/Academic%20Staff%20Mobility%20Programme.docx

3- Academic Staff Curriculum Vitae (Turkish or English)

4- Academic Staff Portfolio (Studies, publications, seminars, conferences etc.)

5- Document showing the language level to be taught

6- 1 passport photo

- Information about academic staff scholarship <http://mevlana.klu.edu.tr/Pages/513-academic-staff-exchange-process.klu>
- As per our university decision, the exchange duration for academic staff is only limited to 14 days.

IMPORTANT NOTES

**If the documents are incomplete or sent without signature the application is considered as invalid. The application dates are determined by Turkish Council of Higher Education and no amendment will be made regarding these dates. Students and academic staff are obliged to follow all the announcements.

** List of students and academic staff which will be sent to Turkish Council of Higher Education by Mevlana Exchange Programme Coordination Office are considered as "candidates". The results will be finalized after the list is approved by Turkish Council of

Higher Education. The accepted number of students and academic staff is limited by the quota reserved for our university.

** The application documents should be scanned and sent to mevlana@klu.edu.tr by Mevlana Coordinators of the universities between **8th-22nd February 2019**. The documents should be signed and they should include photos. The documents should be filed separately for students and academic staff.

Best regards,

Mevlana Exchange Programme Coordination Office
Kırklareli University Rectorate, Kayalı Campus
39000 Kırklareli / TURKEY
E-mail: mevlana@klu.edu.tr
Web: <http://mevlana.klu.edu.tr/dil/en>
Phone: + (90) 288 444 40 39 (Int.1027-1039)